

Minutes of Nailsworth Health Partnership Annual General Meeting

17th January 2013 Prices Mill Surgery

Members Present

Marilyn Miles
Sally Millett
Jo Hofman
Paul Young
Duncan Mann
Nick White
Tony Burton
Lesley Doran

1 Apologies

Pam Browne
Kathleen Beard
John Miles
Ros Mulhall
Helen Mawson
Hilary Hills
Winifred Page
Rosalind John
Betty Young
Paul Hofman
Richard Easthope
Aileen Bendall
Val Bell

2 Minutes of last meeting

There were two corrections

Kathleen Beard had given her apologies but was not included

The paragraph beginning "local practices" needed amending to

Ros mentioned briefly the change in NHS culture which is affecting the way practices work, for instance the down pressure on hospital referral trying to reduce costs, so that GPs are referring more to each other within and without the practice.

These were then accepted as correct. A revised version will be posted on the web-site.

3 Matters arising not covered by agenda

None

4 AGM

a **Chair's Report** was read by Marilyn Miles

i **Charitable status**

Following the support of the Gloucestershire Rural Community Council [Barbara Pond] and on her recommendation the chair proposed that we seek charitable status. A query regarding Annual income was raised, has to be a minimum of £5000 annually. Our treasurer thought that was achievable Proposed by Tony Burton that we seek registered charitable status.

Seconded: Jo Hofman. Motion carried

ii **Safeguarding policy.** We need this and to create a safeguarding sub-group as required by our insurance.

Proposed Duncan Mann

Seconded: Nick White. Motion carried.

Duncan expressed an interest in being involved in the setting up and running of the safeguarding policy.

iii **Achievements during this last year**

a] Marilyn was involved in discussions with the Primary Care Trust about the proposed changes from NHS to a community interest company. Kate Kay chair of the Patient Participation Group was also closely involved.

b] Our Lottery bid was successful £8,840 being granted, and this has allowed us to go ahead with all elements of the programme except the Health Fair.

c] The cPad was installed outside Tesco Express

d] Family fun and games are happening Mondays after school at the Arkell Centre

e] The website is in place www.nailsworthhealthpartnership.org

f] The health directory is about to be published

g] The 3rd walking festival is from the 1st to 9th June

h] The sessions for parents with young children at the Arkell Centre run by

i] Barnardos has been very slow in implementation. Barnardos have lost the contract from the 31st of March.

J] Talks one in October in the Arkell centre on back pain and more are planned.

k] The chair was invited to join the Arkell Multi Agency Committee and through this contact was able to bid for some health inequalities money from Stroud District Health and Well-being Partnership Board. We were awarded grants from this which is further funding the children's group on Mondays and also allowed a Gentle Exercise Group to be established on Monday mornings. This will possibly become self-financing after the grant runs out.

The grant also allowed all involved volunteers to be CRB checked.

b Treasurer's Report Presented by Paul Young

Closing balance at 31st December 2012 was £7,751

Duncan asked if the Health and Welfare grant was flexible in its completed spend date. Marilyn will contact Stroud District Council reference this.

Marilyn has sent a letter to the Lottery Funding requesting an extension on the completed use of funds date and is waiting for a reply. Lesley Doran asked about future funding. Is it essential that activities are self-financing? Marilyn replied that this would be the ideal situation however there are other grant funding possibilities.

Paul Young asked to use some of the grant for advertising the Health Fair before the event.

Tony Burton proposed the Accounts report be accepted

Nick White seconded. Motion carried.

Nick proposed a vote of thanks to Paul for all his hard work during the last year.

C Proposed changes to the constitution

- i That a management committee be put in place

After discussion this was agreed and the following members were proposed as the new committee.

Marilyn Miles, Paul Young, Jo Hoffman, Paul Hoffman Sally Millett and Kate Kay

It was also agreed to invite one member from any sub groups not already represented and that the committee can co-opt other NHP members as needed.

This will replace the Business Development Group which is now disbanded.

Proposed Tony Burton

Seconded Nick White Motion carried

ii There is a need to create a further sub-group to be known as the Safeguarding Committee. This will be drawn from the NHP membership. They will elect their own chair who will then be co-opted to the management group.

iii Item 2 and item 11 of the constitution referring to attendance at meetings to be removed.

Item 3 of the constitution reference frequency of meetings to be changed from 4 times a year to 3 times a year.

Proposed Duncan Mann

Seconded Marilyn Miles Motion carried

D Election of Officers

Chair Marilyn Miles Proposed Pam Browne

Vice Chair Jo Hoffman Proposed Paul Hoffman

Secretary Sally Millett Proposed Marilyn Miles

Treasurer Paul Young Proposed Duncan Mann
Appointments

Proposed Duncan Mann

Seconded Tony Burton Officers duly elected

5 Reports from sub-groups

1 Talks

Nick White and Jo Hofman are to arrange a meeting to identify and set in place future talks. Duncan Mann and Lesley Doran both expressed interest in helping with this group

Suggested topics Changes in the NHS and how they affect locally.

Other suggestions welcome, there are some ideas in the last set of minutes.

2 Walking Festival

The first meeting to start the organising of this year's festival was held in December.

The festival dates are from the 1st to the 9th June

The boundary walk will be on the 26th May as part of the Nailsworth Festival.

Other ideas for walks:

Gloucester Wildlife Trust Ellen Winter foraging

Box open gardens

South Cotswold Rambler

Art, Story –telling Fiona Eadie

Industrial

Glendower, Geo caching. Pub walk

Health walk to include Reflexology – footbath at the Nailsworth Health Clinic, also examples of healthy foods i.e gluten free bread. Cookery demonstration
Nailsworth news will carry articles on these in March and May editions. It was agreed a new logo was needed for the Walking Festival.

3 The web site is now in place and Marilyn and Paul Hofman have been shown how to update it. The directory will be added at a later date, it is very close to completion. It will be sent out in draft form for approval. The front page is complete. Also details of the Walking Festival will be added to the web-site

4 The Health Fair, which is probably happening in September, will also be included on the Web-site. The Fair will take place in the Mortimer Gardens and the Mortimer rooms. The Natural Health Clinic will also be open.

5 Patient Participation Group

The next meeting is on the 28th January at 7.30pm at Prices Mill Surgery

The response to the patient survey had been very positive. Areas of concern have been acknowledged and action is being taken to address them.

One of the topics for this next meeting is the changes in the inspection regime and how it affects our surgery. All GP surgeries will be registered with the Care Quality Commission and be regularly inspected by them.

6 A O B

Tony reported on the Senior Citizen LIBRARY CLUB which has re- opened on the 2nd Wednesday of every month Transport can be provided.

Date of next meeting: Tuesday 30th April 7.30pm Nailsworth Natural Health Clinic